

Museum Equipment Included With Your Rental Fee Your Rental Fee

1. Six-foot oblong banquet tables (20 available) - *(for buffet, bar, gift table, etc. not intended for dining)*
2. Indoor museum gallery chairs (100 available) – *(not for outdoor use)*
3. Outdoor picnic bench seating for 40 guests
4. Small wood tables for restroom flower arrangements, amenities basket (2 available)
5. Small wooden podium (no microphone or speakers)
6. Rolling metal coat rack with wooden hangers *(in addition to gallery coat closet)*
7. Chrome Easel
8. “Bridal Emergency Kit”: Toiletries, including toothpaste/ mouthwash, curling iron, hairspray, clear nail polish, etc.

Additional Museum Equipment Available to Rent

Audio Visual Equipment Fee: \$50 (Any combination)

1. Wireless microphone with lapel mic, and/ or hand-held mic *(indoor gallery only)*
2. Small portable speaker with hand-held or lapel mic
3. Wooden lectern with microphone *(intended for indoor speaking events)*
4. Gallery projection system with VCR or laptop connection (VGA)
5. Gallery 5-Disc, CD changer stereo *(intended for indoor events)*
6. Gallery connection for iPod, using overhead speaker system
7. Large speaker system with boom microphone *(outdoor use only)*

Other Equipment

8. 60” round tables (20 available) \$ 10 each
9. 48” round (cake) table (1 available) \$ 8
10. 48” long tables (two available) \$ 5 each
11. 200 White wooden Chairs with padded seats \$ 2.50 each
12. 10’ market umbrellas with stands (4 available)..... \$ 25 each
13. 30” Kiosk/cocktail tables (10 available) \$ 9 each
14. TV with DVD player on stand (gallery only) \$ 35

- Please make sure you have on hand duct tape for paper runners, scissors, step ladder, or anything you may need for decorations since the Museum does not provide those items.
- If you are renting the gallery sound/AV system, please schedule a run through before your event.
- All Museum rentals (chairs, tables, etc.) and equipment must be put away after your event. Please make arrangements with your caterer to make sure all the Museum rentals will be secured after your event.

Thank you!